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GET INVOLVED WITH THE ADVISORY COMMITTEE OF TENANTS

Housing Choices Western Australia (Housing Choices WA) has collaborated with tenants to develop the Housing Choices WA Advisory Committee of Tenants (ACT).

The ACT is a tenant-led group that meets every two months to discuss issues important to tenants and Housing Choices WA. The ACT provides tenants and tenant carers with an avenue to have their say about what we do and how we deliver our services.

WHAT DOES THE ACT DO?

The ACT guides decision-making on how we communicate and engage with tenants and gives direct feedback to Housing Choices WA about our policies, procedures, strategy and service delivery.

As part of the ACT you can:

- advise on how Housing Choices WA communicates with tenants
- ♦ share your ideas and generate solutions
- assist in planning tenant engagement activities

WHO CAN BE A MEMBER?

Any Housing Choices WA tenant or lodge resident can apply to join the ACT. Carers of Housing Choices WA tenants can also apply.

Housing Choices WA is committed to making its programs and services accessible. If you live regionally or need support and assistance to be involved, please let us know.

HOW TO BE INVOLVED

Become an ACT member

Tenants can join the committee at any time by nominate themselves for one of multiple roles on the ACT (see the back of this flier for more information on ACT roles).

Executive committee positions are voted by the committee every two years.

See the back page of this flier to complete an ACT Nomination Form!

Other ways to be involved

If you prefer not to attend meetings or be part of a formal group, you can still contribute to the work of the ACT or have your say in other ways.



If you have general issues or ideas that you would like the ACT to discuss, please call 9430 0900 or email act@hcau.org.au.



Keep informed about what the ACT is doing by reading the tenant newsletter.



Give feedback about our services by completing a Feedback Form and our Annual Tenant Survey.



ROLES OF THE ACT

General Committee Member

- Contributes to discussions and decision making
- Volunteers involvement in other areas as they see fit

Chairperson

- Facilitates ACT meetings and develops meeting agenda in consultation with others
- Enables all members to have their say and have a sense of justice and fair play



Independent Living Program Representative

- Must be an Independent Living Program (ILP) tenant representing the views of ILP tenants
- Contributes to discussion and decision making with a focus on impacts on ILP tenants
- Attends ILP tenant engagement events to gain feedback

Secretary

- Provides support to Chairperson
- Acts as Chairperson when Chairperson is not available

Deputy Chairperson

Provides secretarial duties for ACT meetings and forums alongside the Housing Choices WA support person

ACT NOMINATION FORM

Please complete this form and post it to Housing Choices WA, PO Box 105, Burswood WA 6100 or hand it in to your nearest Housing Choices WA office. You can also text or email the below information to 0429 858 127 or via act@hcau.org.au.

First Name:	Last Name:
Address:	
Telephone number:	Email address:
What role would you be interested in nominating for? (See above for more information on roles)	
Why would you like to join the ACT?	

Signature: __

Date:_____

If you would like help completing this form, or want more information about the ACT, please contact Amy Kidner at Housing Choices WA on 0429 858 127 or via **act@hcau.org.au**.

Perth Metro Office Level 7, 25 Rowe Avenue Rivervale WA 6103 PO Box 105 Burswood WA 6100 P (08) 9430 0900 F (08) 9430 5583

ABN 67 128 888 157

Peel Office 4 Stevenson Street PO Box 1200 Mandurah WA 6210

P (08) 9534 0400 F (08) 9583 5173

housingchoices.org.au

South West Office 1st Floor, 25 Victoria Street PO Box 1539 Bunbury WA 6230

P (08) 9722 7200 F (08) 9721 7222

info-wa@hcau.org.au