

# Vacate Cleaning Checklist

## **KITCHEN**

- Stove (including behind the stove where possible), oven, oven racks, griller and drip trays must be thoroughly cleaned.
- Cupboards (inside and outside), drawers (inside and outside), bench tops and sinks must be thoroughly cleaned.
- Range-hood – please ensure that filters have been cleaned.

## **BATHROOM**

- Cabinets, hand basins, toilets, shower screens/curtains, tracks and shower recesses to be thoroughly scrubbed and grouting to be free of all soap residue and mildew.
- Tiles throughout bathroom to be thoroughly cleaned.
- Cupboards and drawers to be cleaned inside and outside.
- Any mildew on walls and ceilings to be cleaned with sugar soap.
- Mirrors to be thoroughly cleaned.

## **EXHAUST FANS**

- To be thoroughly cleaned and free of dust and cobwebs.
- Clean all areas around fire place – if applicable.

## **DRAPES/BLINDS**

- Drapes to be washed or dry cleaned (according to fabrics). Venetian blinds to be wiped down with a damp cloth.

## **WALLS & DOORS**

- Any marks to be removed (particular attention to light switches).
- Skirting boards wiped.
- Windowsills dusted and windows washed (inside and out where possible).
- Fly-wire screens to be cleaned.
- Walls and ceilings to be free of spider webs.

## **FLOORS**

- Carpets to be vacuumed and steam cleaned.
- Vinyl/linoleum/tiles to be mopped thoroughly and any marks removed.

## **LIGHT FITTINGS**

- To be free of dust and glass fittings washed.
- Replace all blown bulbs.

## **EXTERNAL**

If, under the terms of your lease you are responsible for the exterior of your property, the following needs to be attended to:

- Driveways and all concrete free of oil and grease stains.
- Lawns mowed and edges trimmed, garden beds to be completely free of weeds.
- All rubbish to be removed from property, inside and out.

IF APPLICABLE, PLEASE ORGANISE FINAL READING ON ALL WATER, GAS, ELECTRICITY, AND TELEPHONE SERVICES